

Terms of Reference: National Highways and Buckden PC Working Group			
Purpose: To discuss developments at the A1 Buckden Roundabout and any other issues around the A1, provide updates and progress concerns.			
Frequency: Bi-monthly		Review purpose: Review progress on a bi-monthly basis to identify key concerns, priority actions, and responses to outstanding queries.	
Attendees: Alan Trille Marcia Eastman Neyonta Mamun Caroline Underwood Gerald Sansom Anne Howell-Jones – TBC Alan Marnes – TBC Andrew Rosamond – TBC	Responsibilities: Buckden PC will update National Highways on any issues or concerns it has in relation to the A1 Buckden Roundabout or the A1 more generally. National Highways will listen to any concerns of Buckden PC in relation to the Buckden Roundabout or the A1 and actively progress these or provide further understanding on the issues. National Highways will provide Buckden PC with relevant progress updates in relation to Buckden Roundabout and the A1. Identify opportunities that will lead to better outputs for safety and the customer. Share experience, best practice and lessons learnt to ensure reduced risks and effective delivery.	Roles: Chair: Alan Trille Buckden PC Representative: Caroline Underwood Scribe: Neyonta Mamun	Inputs: • Provide updates on Buckden Roundabout development plans and design. • Input on current issues and concerns in relation Buckden Roundabout or the A1. • Raise early warning of potential risks or opportunities. • Provide updates on actions or queries raised from previous meetings and the spreadsheet of Residents' Comments. • Feedback and collaboration from both parties.

Expectations:

- Collaboration
- Timeliness and adherence to agenda
- Preparation through prior reading of relevant documents or correspondence
- Actions completed
- Sharing and understanding of all views.

Outputs:

- Increased awareness of issues concerning the A1 Buckden
- Consideration of risks and opportunities
- National Highways and Buckden PC have a better understanding of each other's perspectives in relation to A1 Buckden
- Progression of outstanding queries or concerns raised.